

**MINUTE OF
BRENT PELHAM & MEESDEN PARISH COUNCIL
THURSDAY 14 APRIL 2011
VENUE: BRENT PELHAM VILLAGE HALL**

INCLUDED:

Mr Trevor Hughes	Chairman
Major Ted Barclay	Councillor (Vice Chair)
Mr Wilf Dimsdale	Councillor
Mrs Kate Hinch	Councillor
Mr Colin Hamilton	Clerk

Minute Action

11/001 Apologies for Absence

Mrs Sarah Wootton-Ramsay, Mr Gordon Livings

11/002 Minutes of Previous Meeting

The minutes of the meetings of 13-JAN-2011 and 25-MAR-2011 have previously been circulated for electronic review and approval by the councillors. No objections had been raised and the Chairman duly signed the paper version. Minutes have been posted on the pelhams.net website for the general public.

11/003 Matters Arising

Posting of fault reporting line details in the Newsletter is outstanding. Clerk

11/004 Meesden Green

1 Meesden Green

The Chairman reported on the installation of the posts fronting 1 Meesden Green. The line of posts and their form were discussed with the householder at the time of installation and agreement obtained. The matter is now considered closed.

Drainage - Meesden Green

The Clerk reported on the exchange of correspondence that had taken place regarding Mr Stevenson's activities in relation to the drainage on the green. The issue of claimed land ownership by EHDC to the front of 4/5 Rose Cottages has now been resolved by Land Registry with the result that the owners of 4 & 5 Rose Cottages are confirmed as owning the land up to Meesden Green and that EHDC have formally acknowledged their registration could not stand.

The Clerk further reported that the letter sent to Mr Cardoza (believed to be Mr Stevenson's manager) had met with a response from Mr Crow (who is actually Mr Stevenson's manager). He will consider the matter and respond in due course.

11/005 Planning (Applications)

None

11/006 Highways

The Chairman has contacted Raj Goutam, and a meeting has been arranged for 21-APR-2011

11/007 Risk Assessment

The Risk Register was reviewed and considered to stand without any amendment.

11/008 Finance

Accounts – The Clerk presented the accounts to the council for the year to date. These showed a current account balance of £246.35 and a reserve account balance of £245.83. The reconciled current account balance amounts to £37.35 when adjusted for payments issued and yet to be cleared for installation of posts at 1 Meesden Green (£180) and CPRE (£29), which will be included within the year end accounts.

The Clerk recommended that the accounts, as presented, form the basis for the Audit Submission and that Mrs Sue Barclay be used for perform the internal audit. Mrs Hinch proposed that this approach be adopted. This motion was seconded by Mr Dimsdale and passed by unanimous vote.

Motion Passed

That accounts, as presented by approved and form the basis of the audit submission for financial year 2010/2011.

Proposals for Payment – The Clerk presented the following demands on the councils remaining funds. These include:

Election Costs for 2007	The sum of £60.58 was invoiced in 2010/2011 but payment agreed to be deferred until the 1 st precept payment was received. Payment was approved in principle at the meeting on 13-JAN-2011.
Clerk's expenses	The sum of £175 has been held over from financial year 2010/2011 have been held over until the 1 st precept payment was received. Payment was approved in principle at the meeting on 13-JAN-2011.
HAPTC	Annual subscription payment is due before JUN-2011 in the sum of £169.88.
Public Liability Insurance	The invoice for insurance for the year has been received in the sum of £308.10.

Mr Hughes proposed that the proposals be adopted. This motion was seconded by Mr Dimsdale and passed by unanimous vote

Motion Passed

That payments be made for the above items when the 1st Precept payment is received.

Clerk

11/009 Election Result

The Clerk reported the response from Mr Jeff Hughes, Head of Democratic and Legal Support Services for EHDC. This response indicated that there were insufficient councillor nomination papers received to require an election and that the following councillors were re-elected uncontested:

Mr Trevor Hughes Meesden
Mr Wilfrid Dimsdale Meesden
Major Ted Barclay Brent Pelham
Mrs Kate Hinch Brent Pelham

The Clerk reported that Mr Livings had failed to submit his form on time, however, he was unclear as to why Mrs Wootton-Ramsay's nomination had failed to be registered as this was hand delivered to the location of the Returning Officer along with Mr Hughes nomination paper. Mrs Hinch volunteered to contact Mrs Wootton-Ramsay to establish what response she had received from the Returning Officer regarding her application.

As the Council is quorate, it is in a position to co-opt councillors. As both Mr Livings and Mrs Wootton-Ramsay had indicated a desire to stand, Mr Hughes proposed that these persons be asked to act as co-opted councillors. This motion was seconded by Major Barclay and passed by unanimous vote.

Motion Passed

That Mr Livings and Mrs Wootton-Ramsay be co-opted onto the council.
[Mr Livings and Mrs Wootton-Ramsay have, subsequent to the meeting, confirmed their acceptance of these proposals. Mrs Wootton-Ramsay has confirmed that her nomination paper was rejected and the Clerk will write to the Returning Officer to gain clarification of the grounds for dismissal to avoid such happening in the future.]

11/010 AOB

The Clerk reported on a letter from Mr Gridley on the subject of the Good Neighbour Scheme. This letter contained a brief summary of the group's activities and asked that some budgetary provision be made by the council to assist the group in funding insurance for the group. It was unclear as to what the insurance might cover and Councillor Hinch volunteered to seek clarification. The Clerk was also asked to clarify the standing of the Group as to whether it was a charity body, or what other entity.

Mrs Hinch
Clerk

11/011 Date of Next Meetings

The next Parish Council meetings are to be held on:

Thursday 21 JUL 2011 @ 19:30 in Meesden Parish Rooms

Thursday 13 OCT 2011 @ 19:30 in Brent Pelham Village Hall

Thursday 12 JAN 2012 @ 19:30 in Meesden Parish Rooms