

**MINUTES OF
BRENT PELHAM & MEESDEN PARISH COUNCIL MEETING
THURSDAY 15 JULY 2010
VENUE: MEESDEN PARISH ROOMS**

PRESENT:

Major Barclay	Councillor (Vice Chair)
Mrs Kate Hinch	Councillor
Mr Trevor Hughes	Councillor
Mrs Sarah Wootton-Ramsay	Councillor
Mr C Hamilton	Clerk

No Members of the public were present at the meeting.

Minute	Action
10/025 Apologies for absence Apologies for absence received from Mr Dimsdale and Mr Livings. The Vice Chair took charge of the meeting in the absence of the Chairman.	
10/026 Minutes of Previous Meeting The minutes of the meetings on 20-MAY-2010 have previously been circulated for electronic review and approval by the councillors. No objections had been raised and the Vice Chairman duly signed the paper version.	
10/027 Matters Arising Lamination of the mowing plan and handover of a copy to the head of the mowers action has been completed. Mr Hughes confirmed the listed status of Meesden BT Kiosk presenting a excerpt from the imagesofengland.org website. The action to obtain a quotation from Thomas Day for posting the edge of the green at 1 Meesden Green was carried forward	Chairman
10/028 1 Meesden Green Major Barclay stated that he had existing oak posts that he could contribute to reduce the cost of the work.	
10/029 Mowing of Meesden Green The Clerk reported that the laminated mowing map had been accompanied by a letter to the head of the mowers pointing out that the mown border to the plot in front on Old Yew Court was agreed at two cut widths and that this seemed to be being exceeded by several widths. The letter asked that this be brought to the attention of the mowers. The Clerk	

went on to say that the head of mowers had sent a positive response to indicate that this message would be conveyed.

10/030 Planning (Applications)

Pump Hill Cottage Permission granted

10/031 Highways

Notification has been received of the need to close the road in Brent Pelham to perform repairs. No date has been indicated when this will occur.

Mrs Hinch reported on her tour of Brent Pelham with Councillor Hughes and Raj Goutam from Highways partnership. This has led to the work programme for the road repairs.

Drains on the Causeway - The highways accepted that the responsibility for the drains both sides of The Causeway was theirs so would be looking to clear the gully on the opposite side of the road to Lower Cottages.

10/032 Risk Assessment

The Clerk handed out the Risk Assessment, updated in line with comments made at the previous meeting.

10/033 Finance

Accounts – The Clerk reported that his approach to East Herts to release the 2nd half precept payment early had been successful and payment had been received. Payments for work to the Green drainage and the legal costs associated with 1 Meesden Green had been made. The Clerk presented the accounts to the council for the year to date. These showed a current account balance of £456.63 and a reserve account balance of £355.83.

External Audit – The Clerk reported that notice had been posted on the village notice boards permitting inspection of the accounts prior to submission to the auditors. Nobody had taken up the opportunity and the audit report had been submitted to the auditors.

Proposals for Payment – The Clerk presented the upcoming demands on the councils remaining funds. These include:

Cut of Meesden Green	£460
External Audit	£60
Ordnance Survey	£65
Posting on perimeter of Green	£200 (estimated)

Mr Hughes proposed that this amount be paid. This motion was seconded by Mrs Hinch and passed by unanimous vote

Motion Passed

That payments be made as they arise

Clerk

Alternative cheque approval

Mrs Hinch is now an alternative approver of cheque payments. Mr Hughes paperwork is currently being processed.

10/034 Dumping at Barkway Golf Course

Mrs Wootton-Ramsay reported on the material dumped at Barkway Golf Course. This matter had been brought to the attention of Councillor Livings and Mrs Wootton-Ramsay had volunteered to investigate, having some knowledge on the subject. Mrs Wootton-Ramsay stated that the material appears to be Trommel Fines, liable to contain metal, plastic and unpleasant smells. Mrs Wootton-Ramsay has asked the Environment Agency if they are aware of the matter. A response is still awaited

10/035 AOB

No other business raised

10/036 Date of Next Meetings

The next Parish Council meetings are to be held on:

Thursday 30 September 2010 @ 19:30 in Brent Pelham Village Hall

Thursday 13 Jan 2011 @ 19:30 in Meesden Parish Rooms