**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Thursday 30th March 2017**

**VENUE: Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Steve Murphy (**SM**) Councillor

Major Ted Barclay (**TB**) Councillor and Vice Chairman

Sarah Wotton-Ramsay (**SW**) Councillor

Wilf Dimsdale (**WD**) Councillor

Kate Hinch (**KH**) Councillor

Ken Newstead (**KN**) Clerk

**Minute Item Action**

**Year.Month.Item**

**30.03.01 Welcome and Apologies for Absence**

The Chair welcomed Cllr Jeff Jones – Vice Chairman EHC Buntingford Ward and seven Brent Pelham residents to the meeting. All Council members were present.

Cllr Jones gave a short outline of his background and work within the Buntingford ward and took questions from the Council and Brent Pelham residents in relation to the rapid expansion of Buntingford and his objectives for our Parish. Cllr Jones then left to attend another meeting elsewhere.

**30.03.02 Minutes of Previous Meeting**

Approval of the minutes of the 12th January meeting was proposed by SM and seconded by SW with no objections. A copy of the minutes was signed by the Chairman.

**30.03.03 Review Actions Arising from Previous Meeting**

All – photos needed for website (16.10.09) – outstanding **All**

TH – Report potholes in BP (17.01.05) - reported

TH – Review road surface on Pump Hill BP (17.01.05) – reviewed and considered safe

KH – Report blocked drain culverts in BP (17.01.05) – ongoing

KN – Issue donations to BP and Meesden PCC (17.01.06)- completed

KN – Pay CHT set-up invoice for BP VETS (17.01.06) - completed

KN – Extend warranty and software licences for Parish laptop (17.01.06) - completed

SM & WD – get quotes for remedial work on Meesden drain (17.01.08) - ongoing

**30.03.04 Planning (Applications)**

3/17/0658/FUL – Qty. 6 New Houses adjacent to Owlitts Cottages in Brent Pelham – TB declared an interest in this application and left for the period of discussion. The residents of the Causeway in Brent Pelham expressed their concerns and the Parish Council are passing these onto East Herts Planning department on their behalf. **KH**

**30.03.05 Highways**

KH reported blocked that some drain culverts in Brent Pelham had been cleared, but knew of several recent work by Highways team that seemed incomplete or ineffective. KH has since made an appointment to meet the district Service Agent of Ringway to ask them to resolve all issues. **KH**

**30.03.06 Finance**

**Accounts**

KN presented the YTD finance report and acceptance was proposed by KH and seconded by SM with no objections. A copy of the report was signed by TH and retained by KN.

**Proposals for Payment**

KN asked that a previously accepted proposal for payment for repair costs at Meesden Village Hall cesspit be reviewed again as the cost had increased. After careful consideration TH proposed payment which was seconded by KH with no objections. **KN**

**30.03.07 Defibrillator & VETS**

Both Meesden and Brent Pelham Defibrillators and VETS are fully operational and being monitored on a regular basis.

**30.03.08 Repairs and Maintenance**

SM was tasked to obtain quotes for remedial work on Meesden drains, but the report from the surveyor found an unexpected blockage that needed video inspection by Power Rod before any further action is taken. **SM & KN**

Recent damage at Yew Tree Cottage in Meesden caused by a fallen tree needs a second estimate for repair before presenting to our insurers. **SM**

 KN asked TB to cut back bushes along Mill Lan Meesden to prevent damage to vehicles. **TB**

30**.03.09 Items for Next Meeting**

None

**30.03.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 6th July 2017, 7:30 pm at Meesden Village Hall**

**Thursday 28th September 2017, 7:30 pm at Brent Pelham Village Hall**

**The meeting concluded at 9:15pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................