**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Wednesday 11th October 2017**

**VENUE: Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Steve Murphy (**SM**) Councillor

Wilf Dimsdale (**WD**) Councillor

Ted Barclay **(TB)** Councillor and Deputy Chairman

**In Attendance:**

Ken Newstead (**KN**) Clerk

**Minute Item Action**

**Year.Month.Item**

**17.10.01 Welcome and Apologies for Absence**

The Chair welcomed Councillors and Brent Pelham’s James Claque to this meeting and gave apologies received from Sarah Wotton-Ramsay and Kate Hinch. The apologies were approved.

**17.10.02 Minutes of Previous Meeting**

Approval of the minutes of the 6th July 2017 meeting was proposed by SM and seconded by WD with no objections. A copy of the minutes was signed by the Chairman.

**17.10.03 Review Actions Arising from Previous Meeting**

SM & KN – CCTV inspection for remedial work on Meesden drain (17.01.08) - Completed

TB – Cut back hedging along Mill Lane Meesden (17.01.08)- Completed

KH – contact Ringway to resolve a foul water smell (17.07.05) - Ongoing

TH - contact Ringway team re resurfacing work in Mill Lane (17.07.05) - Ongoing

KN – Quarterly payments labour costs for Transparency Code (17.07.06) - Completed

KN - East of England Ambulance Service not supporting VETS (17.07.07) - Ongoing

SM – Weed treatment outside Fox Lodge Meesden (17.07.07) - Completed

**17.10.04 Planning (Applications)**

3/17/1905/LBC – Air Source Heat pump at Puddles Barn BP. No objections

3/17/1783/LBC – Replacement windows at The Bury BP. No objections

**17.10.05 Highways**

KH was not present to report on the district Service Agent of Ringway advice to contact the Environmental Health team regarding a foul water smell in BP. **KH**

TH contacted the Ringway team regarding the poor state of their resurfacing work in Mill Lane which did not fill the potholes prior to resurfacing and received an unsatisfactory reply so will raise the issue again. **TH**

The Clerk raised an issue with BP footpath 30 passing through private land and would seek help from Highways in marking an alternate route. **KN**

The Clerk reported missing signs in Meesden to Highways and is awaiting their replacement **KN**

**17.10.06 Finance**

**Accounts**

The Clerk presented the YTD finance report and acceptance was proposed by TH and seconded by WD with no objections. A copy of the report was signed by the Chair and retained by the Clerk.

**Proposals for Payment**

The Clerk proposed additional payment be made to the Good Neighbours Scheme which provides transportation throughout the Parish. TH proposed £50 be made from the New Homes Grant. This was seconded by WD with no objections. **KN**

SM proposed accepting a quote of £150 from local Builder Barry Allbrook for the repair of a damaged Inspection Chamber located outside of Puddles Barn in Meesden as this quote is significantly less than others received. KN seconded the proposal with no objections. **KN**

**17.10.07 Defibrillator & VETS**

Both Meesden and Brent Pelham Defibrillators and VETS are fully operational and being monitored on a regular basis.

**17.10.08 Repairs and Maintenance**

James Claque presented his proposals for the planting of wild flowers, bulbs, trees & hedging around Brent Pelham. TB expressed some concerns with the full plan, particularly relating to invasion of non-native species, maintenance of grass verges that contain bulbs and the maintenance of trees and bushes. TB and James agreed to discuss these concerns in detail and the Councillors gives their financial approval in principle subject to agreement. **TB**

TH expressed concerns over the removal of waste that has been fly-tipped in our Parish and is to check with EHC on their efforts to trace and prosecute offenders. **TH**

SM confirmed that the Meesden Drain will be completed once the work by Mr Barry Allbrook has been completed. **SM**

**17.10.09 Items for Next Meeting**

Planting schedule for BP.

**17.10.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 11th January 2018, 7:30 pm at Meesden Village Hall**

**Thursday 19th April 2018, 7:30 pm at Brent Pelham Village Hall**

**The meeting concluded at 8:30pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................