**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Thursday 19th April 2018**

**VENUE: Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Steve Murphy (**SM**) Councillor

Wilf Dimsdale (**WD**) Councillor

Sarah Wotton-Ramsay (**SW**) Councillor

Kate Hinch (**KH**) Councillor

**In Attendance:**

Ken Newstead (**KN**) Clerk

**Minute Item Action**

**Year.Month.Item**

**18.04.01 Welcome and Apologies for Absence**

Apologies received from Ted Barclay were approved by the Council.

The Chair welcomed Beth Featherstone to this meeting. Beth is a resident of Brent Pelham and a welcome visitor to this meeting.

**18.04.02 Minutes of Previous Meeting**

Approval of the minutes of the 11th January 2018 meeting was proposed by SM and seconded by WD with no objections. A copy of the minutes was signed by the Chairman.

**18.04.03 Review Actions Arising from Previous Meeting**

KN - East of England Ambulance Service may not be supporting VETS (17.07.07) – Closed (see below)

KN & TB – Way Markers for BP footpath 30 (17.10.05) - Ongoing

KN – Replacement of damaged Meesden signs (17.10.05) – Closed (see below)

TB - Planting of wild flowers, bulbs, trees & hedging in BP (17.10.08) – Closed (see below)

**18.04.04 Planning (Applications)**

None received this period

**18.04.05 Highways**

No new issues.

The damaged Meesden signs have been collected by the Highways team, but they are unable to commit to a date for the replacements as this type of work is only completed when the East Herts Council is assigned special funding.

**18.04.06 Finance**

**Accounts**

The Clerk presented the YTD finance report and acceptance was proposed by KH and seconded by SM with no objections. A copy of the report was signed by the Chair and retained by the Clerk.

The Clerk presented the Annual Governance and Accountability Return (AGAR) 2017/18 which was signed by the Chair and retained by the Clerk. Discussions included the delta between income and expenditure and unspent income from the New Homes Bonus. A copy of the AGAR has been posted to the Parish Council website for review by the governance team.

**Proposals for Payment**

SM proposed payment of £100 from the New Homes Bonus to the Good Neighbourhood Scheme, WD seconded the proposal with no objections. **KN**

KN expressed concern that the New Homes Bonus had not yet been spent and the proposals for new stocks in BP needs to be discussed at the next meeting. **TB**

**18.04.07 Defibrillator & VETS**

The Clerk reported that no response had been received from the Community Heartbeat Trust and that we therefor cannot expect the East of England Ambulance Service to make any calls to VETS on our behalf. The council decided not to stop the VETS service at this stage, but to see the views of SW as to its value in the future **SW**

**18.04.08 Repairs and Maintenance**

In his absence TB submitted a report on the planting of wild flowers, bulbs and trees he had with James Claque, but some proposals were found to be not practical in a rural environment. The proposal by James Claque may be revised, but for now it is closed.

EEG Drainage Contractors completed their work to jet the entire length of the drain in Meesden. Further jetting of the drain will be completed when necessary.

In his absence TB submitted a report on the flood issues in the Causeway. The report detailed several possible solutions, but no plan for their implementation. TH is to discuss this further with TB with view to developing a plan of action. **TH**

**18.04.09 Items for Next Meeting**

Data Protection Regulations **ALL**

Register of Members Interest **ALL**

**18.04.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 21st June 2018, 7:30 pm at Meesden Village Hall**

**Thursday 13th September 2018, 7:30 pm at Brent Pelham Village Hall**

**The meeting concluded at 9:00pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................