**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Thursday 20th Sept 2018**

**VENUE: Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Wilf Dimsdale (**WD**) Councillor

Ted Barclay (**TB**) Councillor and Vice Chairman

Kate Hinch (**KH**) Councillor

**In Attendance:**

Ken Newstead (**KN**) Clerk

**Minute Item Action**

**Year.Month.Item**

**18.09.01 Welcome and Apologies for Absence**

Apologies received from Steve Murphy and Sarah Wotton-Ramsay were approved by the Council.

**18.09.02 Minutes of Previous Meeting**

Approval of the minutes of the 21st June 2018 meeting was proposed by TH and seconded by WD with no objections. A copy of the minutes was signed by the Chairman.

**18.09.03 Review Previous Actions Not Covered Elsewhere Meeting**

There were none

**18.09.04 Planning (Applications)**

3/18/0815/HH – The Sticks BP - 29th Aug 2018 – The Council had no objections

3/18/1597/LBC – The Bury BP – 30th July 2018 - The Council had no objections

3/18/1997/HH – The Lawyers Meesden – 20th Sep 2018 - The Council had no objections

TB pointed out that there was no approach made to the PC regarding EHDD Conservation planning in BP village prior to the presentation in the Village Hall and we were therefore unaware of the proposals being put forward. Nor were we given the opportunity in a formal capacity to comment as the PC. The Clerk was asked to contact EHDC to ask why this was the case. **KN**

**18.09.05 Highways**

No feedback has been received regarding two issues reported to EHDC: The clearing of drain gullies in The Causeway BP and a section of the B1038 BP where a large stone was protruding dangerously into the road. KH agreed to chase James Vine on the matter. **KH**

TheChairman reported that having spoken to EHDC regarding their offer of free Salt for use on our roads it would be unwise to accept this offer as it would make the Parish Council liable if an accident occurred on any ungritted section of road.

**18.09.06 Finance**

**Accounts**

The Clerk presented the YTD finance report and acceptance was proposed by KH and seconded by TH with no objections. A copy of the report was signed by the Chair and retained by the Clerk.

**Proposals for Payment**

The Clerk confirmed that all previous proposals for payments had been made. No new proposals were made.

**18.09.07 Defibrillator & VETS**

The Chair agreed to source some calling cards and booklets relating to our Defibrillators and to arrange some further First Aid training from the Red Cross. **TH**

**18.09.08 Repairs and Maintenance**

 KH reported that no action had yet been taken to renew BP stocks. **KH**

TH reminded the Council of the need to annually jet the entire length of the drain in Meesden to prevent it blocking. KN to arrange this to be done in November. **KN**

TH asked that the Clerk investigates options for damp proofing Meesden Village Hall. **KN**

**18.09.09 AOB**

The Chair read a letter from the BP Village Hall Committee asking that the Council votes on the re-election of Fraser Murray to their committee. In recognition of the splendid work Fraser does for the Village Hall all were in favour of his re-election.

**18.09.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 10th January 2019, 7:30 pm at Meesden Village Hall**

**Thursday 11th April 2019, 7:30 pm at Brent Pelham Village Hall**

**The meeting concluded at 8:30pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................