**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Thursday 28th January 2021**

**VENUE: By Video Conference**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Ted Barclay (**TB**) Councillor and Vice Chairman

Steve Murphy (**SM**) Councillor

Sarah Wotton-Ramsay (**SWR**) Councillor

Kate Hinch (**KH**) Councillor

**In Attendance:** Ken Newstead (**KN**) - Clerk

**Minute Item Action**

**Year.Month.Item**

**21.01.01 Welcome and Apologies for Absence**

The Chairman welcomed everyone to this meeting being held by video conferencing due to the recent Corona virus pandemic. Councillors Jeff Jones, Peter Boylan and PCSO Leon De-Bruyn had been invited but sent their apology.

**21.01.02 Minutes of Previous Meeting**

Minutes of the September 2020 meeting were presented and approved. **The Chair** is to sign a printed copy and return to the Clerk. **TH**

**21.01.03 Review Previous Actions Not Covered Elsewhere**

The Clerk outlined details of the new Parish Council website and asked for any additional material for the website to be sent to him at the earliest opportunity. **ALL**

The Clerk sought feedback on information forwarded to Councillors following the previous meeting which outlined the costs associated with developing a Neighbourhood Plan. The Council’s view remains unchanged on this matter as the Councillors all still felt that it was not necessary at this time to have a Neighbourhood Plan.

**21.01.04 Planning Applications received this period**

3/20/0882/HH – Bridge Cottage BP – glazed link extension – Granted by EHDC

3/20/0883/LBC – Bridge Cottage BP – glazed link extension – Granted by EHDC

3/20/1560/HH – 5 Rose Cottages Meesden – New Conservatory Roof – Granted by EHDC

3/20/2083/ARPN - Three dwelling houses – Meesden Bury Farm - Open

3/20/2317/HH – Two storey Extension – Stocks View BP - Granted by EHDC

3/20/2316/OUT – Two new houses – Land adj to 4 Pump Hill BP - Open

3/20/2487/FUL – Stable conversion and Barn recladding – Walkers Meesden - Open

3/20/2488/LBC – Two storey extn, Garage and Barn conversion – Walkers Meesden - Open

3/20/2443/HH – Single Storey extension - Borley Green Cottage BP - Open

3/20/2083/ARPN – Change of use – Barn at Meesden Bury Farm – Refused by EHDC

3/20/2566/FUL – Agricultural building with Boiler – Beeches Manor BP - Open

**21.01.05 Highways**

**19.06.05** - TB informed us that drains in Laundry Hill BP had still not be cleared. Cllr Jeff Jones agreed to speak to James in the Ringway team as this had been reported to Ringway some time ago. **Jeff Jones** yet to supply feedback

**20.01.05** Cllr Jeff Jones was asked to insist that the Highways team use traffic lights wherever possible for all future work. **Jeff Jones** yet to supply feedback

**20.09.05** Highwayshad recently assured us that the Works Promoter would inform residents in writing two weeks before any road closure. The Chairman is to refer this to Councillor Jeff Jones. **TH**

**20.09.05** TB noted that due to poor maintenance of our verges some roads in our Parish were in places too narrow, causing restriction to traffic and in others too wide where vehicles had made large potholes in the soft ground. The Chairman is to refer this to Councillor Jeff Jones. **TH**

**20.09.05** TH reported that the Post Box on the junction of Mill Lane and Langley Road Meesden had been stolen. TH reported this to Gary at the Post Office. TH will chase **TH**

Drainage problems in The Causeway BP **–** The East Herts Highways team have told us that this is due to blocked ditches located on private land and therefore not their responsibility. TB has investigated this and has cleared a concrete chamber that accepts water from various drain gullies under the highway. TB believes these drain gullies relate to drains which have been tarmacked over by the Highways team. TH is to discuss this with James Vine when Highways complete further resurfacing next month. **TH**

**21.01.06 Finance**

**Accounts**

The Clerk had presented the 2020/21 YTD income and expenditure. Acceptance of the accounts was proposed by SWR and seconded by TB with no objections.

**Proposals for Payment**

A donation of £350 from the New Homes Bonus has been requested for tree work at Meesden Church. It had been previously approved by the Parish Council, but payment is held pending completion of the work and presentation of an invoice from R Crookes.

A donation of £350 from the New Homes Bonus is to be made to Brent Pelham Church. **KN**

**21.01.07 Defibrillator & VETS**

A payment of £259.99 is to be made from the New Homes Bonus to the Community Heartbeat Trust for the Jan 2021 - Jan 2022 VETS **KN**

**21.01.08 Repairs and Maintenance**

**20.01.08** – Refurbishment of BP Stocks. Work in-hand with Giles Brackley. **WD**

Annual jetting of Meesden Drain completed in November 2020 at a cost of £850 + vat, but some clearing of the ditch opposite The Farthings was recommended. **SM**

**21.01.09 AOB**

The Council was asked to approve the election of Beth Featherstone to the Brent Pelham Village Hall Committee. This was proposed by TH, seconded by KH and approved by all.

The Council approved spending £11.99 + vat p/m to allow future meetings to be held via ZOOM.

**21.01.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 22nd April 2021 – Venue TBA**

**Thursday 17th June 2021 – Venue TBA**

**The meeting concluded at 8:30 pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................